

PROJECT FORM

The purpose of this form is for use in PRE-PROJECT PLANNING to record the goals and objectives of the project. Then the form is to serve as a reference and guide during the progress of the project.

PROJECT PROPOSED _____

Purpose of Project:

Estimated Number of People Working on Project and for What Use?

Benefits and Comments Concerning Project Proposal:

Estimated Project Starting Date _____

Estimated Project Completed Date _____